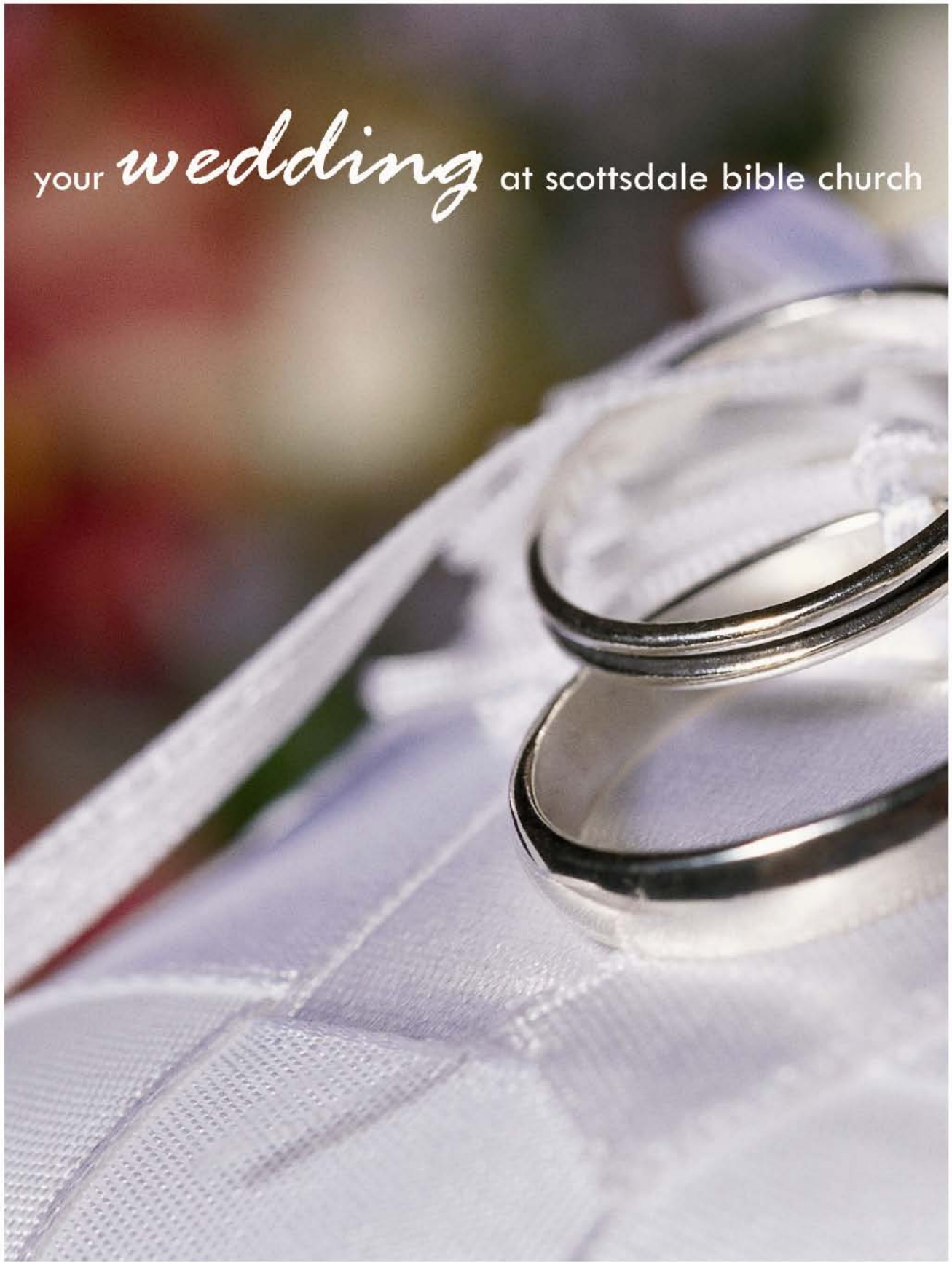


your *wedding* at scottsdale bible church



MARRIAGE IS MORE THAN A WEDDING

We believe your wedding is more than just a ceremony. Marriage is a covenant intended by God to be a lifelong relationship between a man and a woman and Himself. Marriage was God's idea and we place a high value on the marriage covenant. Marriage is sacred because God ordained it. Throughout God's Word we see over and over again the importance God places on the husband-wife relationship and the valuable benefits of that relationship. You are going from "I" to "we/us," and it will be important to learn how to make that transition easily. We want to serve you both in the planning of your wedding and also in preparing you for a strong, intimate, loving marriage. There are three things we would like to help you with in your preparation for life together.

1. *Preparing for Your Marriage.* Our Marriage Prep class will equip you both for those things we've found to be important in the transition from single to married life. Included in this class is The **Prepare-Enrich Relationship Inventory**. A review of this with a Marriage Ministry team couple will help you discover your relationship and personality strengths, equipping you to work on those areas needing growth.
2. *The wedding.* We want this day to be all you desire it to be as you celebrate your covenants and vows together with friends and family.
3. *Your marriage.* We would like to come alongside and give you the principles from God's Word that strengthen and deepen your relationship.

CONSIDER A CHURCH WEDDING

With so many couples living together without the benefits of marriage (and there are many benefits of marriage), each wedding is a reminder that God's plan is one man, one woman, united in marriage. While the number of weddings has sadly declined, so have the number of weddings held in a church. The trend today is a wedding held outside or at a destination resort.

The wedding itself can be an evangelistic tool. Scottsdale Bible may be just a group of buildings and "the church" is the people who are followers of Christ, and yet, the buildings are where the regular worshipping community gathers. Inviting your non-church-going family and friends helps them see clearly that "church" can be a warm and inviting place.

For centuries, weddings have taken place in church buildings. In the 21st Century it continues to help focus those who are present on the fundamental relationship with Christ that is illustrated by God in marriage. Outdoor and resort weddings can be quite wonderful, and God is without a doubt present there as well, but the wedding set in a church is, for participants and visitors alike, a more intentional focusing on Christ.

WEDDING INSTRUCTIONS

Scottsdale Bible Church facilities are available to members (those who have attended membership classes and have been interviewed and accepted as members) and regular attendees (those who attend regularly, but have not gone through the membership process) and others who desire to make their wedding a testimony to their relationship with Jesus Christ and their desire to covenant with God in marriage. To qualify for member fees, the bride, groom or member of either immediate family (father, mother, brother or sister) must be an active member or regular attendee of Scottsdale Bible Church or SOMA.

The sacredness of marriage is described throughout the Bible. In light of this, we are committed to providing a biblical foundation for each marriage through pre marriage education and counseling prior to the wedding. This is accomplished by individual counseling with the officiating pastor plus a marriage preparation class: the 12 session *Marriage Preparation Class* or an *equivalent from another church approved by the marriage pastor*. For class information and registration, please call our Marriage Ministry Office at 480.824.7238.

STEPS TO SCHEDULING YOUR WEDDING

1. *Read this Wedding Book thoroughly.* Many of your questions will be answered within these pages.
2. *Call the Marriage Ministry office (480.824.7238) and make an appointment with the marriage pastor.* In your initial interview, you and your fiancé will need to bring your wedding application and deposit.
3. The application will be processed and you will be contacted.
4. Contact the Marriage Ministry Office (480.824.7328) and *register for the next premarriage education classes* offered. If you are unable to complete a course on the dates available or before your wedding, your officiating pastor will be responsible for equivalent marriage counseling. Note: *The source of your pre-marriage counseling needs to be determined before the wedding application can be approved.*
5. Upon application approval, *your wedding coordinator will be assigned and will contact you within two weeks.* Please direct all wedding questions to your coordinator, as she is your liaison with the church. Should you have any

questions regarding your wedding coordinator assignment, call our Administration Office at 480.824.7200. If you are having your reception on our campus, a reception coordinator will be assigned and will contact you.

6. *Facilities and room reservations are subject to availability at time of booking and are not confirmed until the application is approved.*

GENERAL WEDDING POLICIES

1. Saturday weddings in the Worship Center must be scheduled and completely vacated by 4:00 p.m.
2. Alcoholic beverages are prohibited anywhere on church property; smoking is prohibited in any building and only allowed outside, at least 25 feet from the buildings; dancing is permitted during the wedding reception with music provided only by SBC-approved music providers.
3. Your wedding coordinator will explain the reception policies with you as you plan your event.
4. Only silk flowers may be dropped down the center aisle or on the Platform, even if an aisle runner is used.
5. Rice, birdseed or confetti are prohibited on church property.
6. Park all vehicles, including limousines, in the parking lot. Vehicles are prohibited from parking on the sidewalk.
7. Any decorating for the wedding or reception area, other than the floor set-up of our accessories and equipment, is the responsibility of the bridal couple. Your wedding coordinator or her designee must be present during decorating. You will be responsible for any damage incurred to our facility or furnishings that result from containers, tape, etc.
8. We want this day to be a memorable one and we will provide an audio CD of your ceremony in the Worship Center or Chapel which will be given to you or a designated family member at the end of the ceremony.
9. A sound technician will arrive at the church one hour before the ceremony to set up the necessary equipment and set sound levels for any musicians. The technician will not be present at the rehearsal, but if their presence becomes necessary, your wedding coordinator will be able to tell you about the additional fees. Sound technical services are not provided for outdoor weddings.
10. Candles used in any of our wedding accessories are specifically designed for safety and *will be provided by your wedding coordinator*. If you choose to have a unity candle, you must provide drip-less, long-burning candles to your wedding coordinator prior to the time of your rehearsal.
11. User will be required to hire Scottsdale Bible-approved security for the time of the reception and user will pay a facilities person assigned to the event when kitchen and food services are provided by others. These fees are included as part of the Reception/Dinner facility agreement.
12. There may be a requirement that licensed, professional security personnel be used during the wedding event. It will be the responsibility of the wedding couple to pay the fees associated with security.

SCOTTSDALE BIBLE PASTORS

If you do not have a pastor to lead the wedding ceremony, please contact the Marriage Ministry office, 480.824.7238, and we can refer you to one of our pastors or licensed officiants.

MARRIAGE PREPARATION CLASSES

Marriage Preparation Classes are offered throughout the year. Our guest speakers are qualified professionals. Another aspect of the class which people have found beneficial is a couple relationship assessment inventory that helps couples strengthen communication skills and discover any potential growth areas. The *Marriage Preparation* Class is provided by the Marriage Ministry. The class may include the following topics:

- Finances
- Spiritual intimacy
- Understanding needs
- Communication
- Conflict resolution
- Leaving and cleaving
- Sexual intimacy in marriage
- Personal Holiness
- Marital Roles
- His Needs – Her Needs
- Addictions and Forgiveness
- Family Dynamics

Your fee for the course which includes the testing and all materials is included in the Wedding Fee. Pre-registration is required and opens about three months before the class begins. Please call early at 480.824.7238 to receive a class schedule. *Couples will cover additional topics, such as blended families and remarriage issues, if one or both have been previously married.*

MUSIC

The music for your wedding is an important element—and we are here to help! Your wedding coordinator will put you in touch with our music coordinator; if you choose, the music coordinator will help you make musical choices and select instrumentalists and soloists. The Music Coordinator must review all music—including instrumental, vocal and pre-recorded. This review should be completed at least 30 days before the wedding date.

Instrumental Music. *Most weddings include keyboard music from the piano, organ or both.* The piano serves as a more contemporary sound for pre-wedding music and vocal accompaniments while the organ provides a festive announcement for the bride's procession. Other instruments, such as trumpet, flute, violin, guitar or string quartet also enhance the wedding atmosphere. The music coordinator can give suggestions for any instrumentalists. In most cases, the musicians do not attend the rehearsal. The organ in the Worship Center may only be played by an approved organist.

Vocal Music. *The music coordinator can help you obtain a vocalist for your ceremony.* The vocalist you select may have some great music suggestions. Walk Worthy Books and Music and other area Christian bookstores are also great resources for listening to wedding music. We believe that weddings are a sacred ceremony and a testimony of our commitment to Christ, and ask that all vocal selections be approved by our music coordinator.

Recorded Music. *You may use recorded music if you desire.* It may be a substitute for live music for your processional and/or recessional and in other areas of your wedding. Your wedding coordinator will hand-deliver your CD to the sound technician the day of your wedding—be sure she has it by the time of your rehearsal.

Video Montage. *A short montage can be an interesting addition to your wedding.* However, it is to be viewed prior to the processional. Our video equipment can only accept a montage produced on a DVD. Your wedding coordinator will hand-deliver it to the sound technician one week prior to your wedding.

Fees. *The payment of musicians is the responsibility of the bridal couple.* Please don't assume that anyone will perform at your wedding free of charge. The fee for the Scottsdale Bible organist/pianist is \$150. All other musicians have their own fee schedule, so you will need to contact them directly. Checks must be given to the wedding coordinator at the rehearsal (or before the rehearsal) to be distributed to the musicians on the wedding day. Some musicians require all payments prior to the wedding date.

The wedding coordinator fee is included in the rental fee and is based on eight hours of service. There are times when couples request additional wedding coordinator services beyond eight hours. The rate is \$35 per additional hour.

REHEARSAL

Most weddings require a rehearsal and they are usually held the evening before the wedding. Plan for the rehearsal to take about one-and-a-half hours, and time the rehearsal dinner accordingly. In most cases, your wedding coordinator will conduct the rehearsal. Those who attend should include any person who is taking part in the wedding ceremony, except for the musicians and sound technician. Once you have set the time for your wedding and rehearsal, any change of any kind relating to your wedding must be made in writing (see page 3 of the Wedding Application). All decisions concerning your wedding should be made prior to the rehearsal, so there are no needless delays due to changes. The purpose of the rehearsal is to reassure all participants of their roles in the wedding ceremony, so that everything will go smoothly on this most important day.

SOUND AND LIGHTS

The rental price includes the use of in-house sound and lighting systems. We will provide a properly trained sound person for the day of the wedding. If you require a sound person to be present at the rehearsal, there is an additional charge and your coordinator will need to notify the Tech Ministry, 480.824.7331, at least three weeks in advance.

If your wedding is in the Prayer Garden, the rental price does not include the use of a sound system or sound person. The additional charge is \$350 for the day of the wedding. Your wedding coordinator will need to notify the Tech Ministry at least three weeks prior to your wedding.

CAMERAS

We recommend most pictures be taken before the wedding in order to limit the time before the reception. We ask that your photographers position themselves during the processional and recessional so that it does not distract from the bridal party or the ceremony. If you have any questions, please talk with your wedding coordinator who will help you with any positioning and guidelines that provide the best wedding pictures and experience.

DINNERS/RECEPTIONS

You may apply to have dinner and reception facilities provided for your after-wedding festivities. Your wedding coordinator will provide you with the specifications and fees for Scottsdale Bible facilities as well as the names of some local, experienced catering companies.

KITCHEN USE POLICY

Contact our wedding coordinator to book these facilities.

BUILDING DETAIL

Worship Center, 7601 East Shea
1,800 seating capacity-80' center aisle
Reserved for larger weddings



Chapel, 7901 East Shea (1 1/2 blocks east of the main campus)
250 seating capacity in center section with two overflow rooms of 200 each-25' center aisle
Reserved for mid-size to smaller weddings



Prayer Garden, located just south of the Worship Center
60-80 guests (notify your wedding coordinator if sound equipment is needed; involves an additional fee)
Reserved for small weddings



THE COST OF YOUR WEDDING

The fees are outlined for the various facilities and services provided by Scottsdale Bible Church. Scottsdale Bible members and regular attendees receive 20 percent discount applied to the facilities' rental charges. Please make all payments to Scottsdale Bible Church unless otherwise specified.

A \$250 deposit is due at time of reserving facilities and submitted with the wedding application. The deposit is non-refundable unless the application is denied. The deposit is applicable toward all other fees and must accompany the wedding application and be turned in to the Administration Front Office; write "wedding" in the memo.

Final payment of fees must be given to your wedding coordinator or mailed to Scottsdale Bible Church, 7601 East Shea Blvd., Scottsdale, AZ 85260, two weeks prior to your wedding; write "wedding final" in the memo. The pastor and musician fees are to be given to your wedding coordinator the night of your rehearsal. Facilities rental charges include:

- All facility rental fees (see breakdown below).
- Enrollment fee for Pre-Marriage Education Class.
- Eight hours of wedding coordinator services.
- Sound technician, use of lighting and sound equipment and an audio CD.

Wedding Room Use

Worship Center (support rooms included)	\$ 1,550
Chapel	\$ 905
Prayer Garden	\$ 460 See page 4 concerning the sound system

Dinner/Reception Facilities

Town Centre and Kitchen use	\$ 750
High School Building and Kitchen Use	\$ 750
Chapel Patio Room and Kitchen Use	\$ 550

Personnel and Other Services

Organist/Keyboard (paid directly to musician) \$150
Soloist (determined by and paid directly to musician)
Pastor (your wedding coordinator will suggest an appropriate pastoral gratuity)
Videos of the wedding (determined by situation – your wedding coordinator will help you with this)
If security is requested, this may be provided at \$12.50 per hour (one individual)

AFTER YOUR WEDDING

It is our desire to help you in your relationship by continuing to provide resources that will help you in your marriage journey to oneness. We want to help you build a strong marriage and establish a sound family foundation. Your relationship will take some effort and lots of understanding.

Our Marriage Ministry "**First5**" Enrichment Class for couples in their first five years of marriage will provide continued connection and guidance in your marriage relationship as you two become one. We also have a number of additional resources available to you to help enrich your relationship:

- Financial Management/Stewardship Classes
- Twelve Growing Your Marriage (GYM) small group studies
- Life Questions Answered – 2500+ short videos from noted professionals on a variety of life topics
- Suggested Reading list of books and marriage related websites

If you have questions about any of these resources, please call the Marriage Ministry Office, 480.824.7238, and we will be happy to answer any questions you may have.